



ASTM INTERNATIONAL
Helping our world work better

Roster Maintenance

www.astm.org

Introduction to Roster Maintenance

Why is Roster Maintenance Used?

- Assigning classification and voting privileges to new members and members that change employment
- Maintaining balance as the roster changes
- Generating reports, such as membership reports for meetings
- Adjustments and changes to existing member voting or classification status, for example due to member ballot inactivity

Who uses Roster Maintenance?

- Membership Secretaries (Main Committee)
- Subcommittee Chairs (Subcommittees)
- Officers (reports only)

Steps in the Membership Classification & Voting Process



- Receive email notice of new member application

- Pending applications are compared to existing Roster and Scope of Committee.



- Executive majority approval required for all Main Committee assignments.

- Any member can request the Executive to review and consider additional information.
- COTCO appeal review

Classification Defined

4. CLASSIFICATION AND VOTING INTEREST

4.1 Classification - The General Classification System shall be used with each member being classified according to the scope of the Committee as follows:

4.1.1 Producer: A member whose affiliation is with an engine coolant or engine coolant system chemical producer shall be classified as a producer.

4.1.2 User: A member whose affiliation is with an engine manufacturer, major oil company, retail chain or branch of government that purchases engine coolants shall be classified as a user provided that none of the foregoing have engine coolants or engine coolant system chemical manufacturing or blending facilities.

4.1.3 General Interest: All other members shall be classified as general interest.

*Committees may further define classifications within their Committee Bylaws

Consultants & Trade Associations

From the ASTM Regulations

- **7.2 *Consultants***

- 7.2.1 A member serving as a consultant retained by a voting interest, whereby the arrangement includes representing it on an ASTM committee or subcommittee, shall be considered the same classification and voting interest as that by which the member is retained
- 7.2.2 A member serving as a consultant for multiple voting interests of exclusively the same classification shall be classified in accordance with those voting interests' principal business activities.

- **7.3 *Trade Associations***

- 7.3.1 A trade association for multiple organizations of exclusively the same classification shall be classified in accordance with those organizations' principal business activities.
- 7.3.2 A trade association consisting of a single member organization shall have the same classification and voting interest as that member organization.

Classification Assignment

To assign classification, answer these questions based on the Member Application:

- How do the ASTM Regulations, or the Committee Bylaws, define producer, user, consumer, or a general interest?
- What is their primary interest (ex: company focus or individual's primary products/services provided) in relation to the scope of the committee or subcommittee?



Official Vote & Voting Interest

Official Vote*

One cast by a voting member on a ballot or motion, and that is used for calculating the numerical voting requirements

Voting interest

An organization, a subsidiary of an organization, or an individual member having a distinctly separate interest from any other interest with regard to the scope of a committee or subcommittee.

*Non-official voting member - a member whose votes and comments on all ballots or motions shall be fully considered, but whose votes are not included in the calculation of the numerical voting requirements for standards.

Official Votes

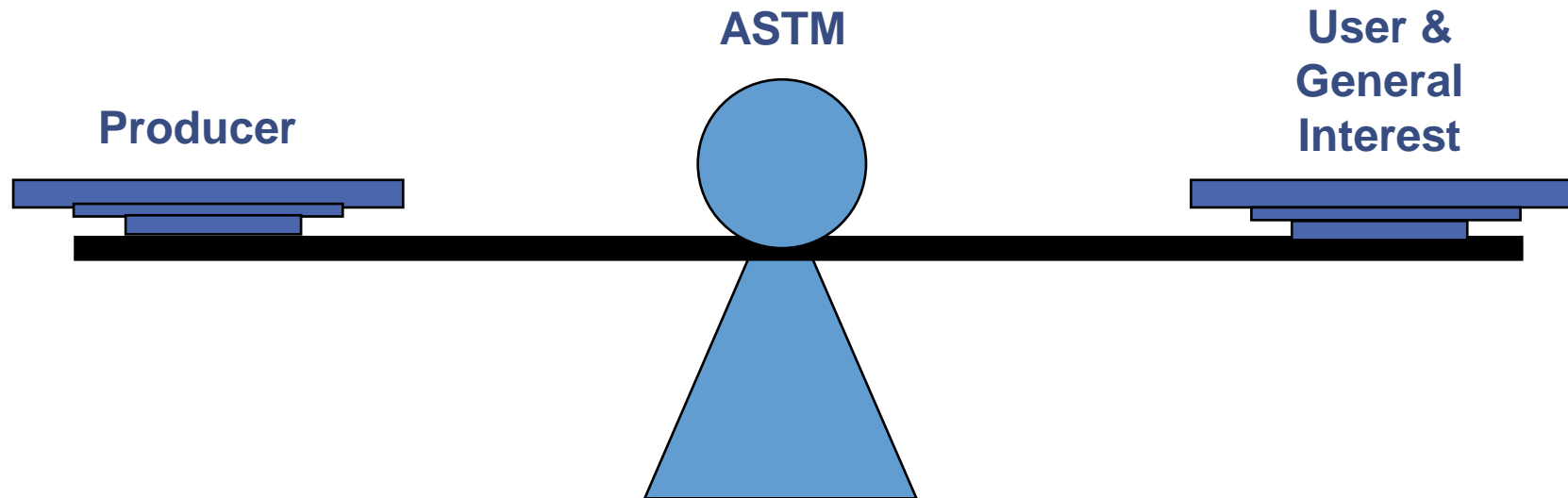
Who gets an official vote?

All members shall be given an official vote unless:

- The member's voting interest already has been granted one official vote.
- Acceptance will create an imbalance on a committee or subcommittee due to Producer votes outweighing other interest categories

Classification and Voting Status

**Classified Technical Committees are balanced.
No excess influence by any interest group.**



Balance in ASTM is defined as: balance, n — in a classified committee or subcommittee, when the combined number of voting user, consumer, and general interest members equals or exceeds the number of voting producer members.

Official Vote Assignment

To assign an official vote, answer these questions:

1. Is there a member from the same voting interest already on the committee who currently has an official vote?
 - If no, assign the official vote
 - If yes, the new member cannot also hold an official vote (No, Redundant Interest)

2. Will assigning a vote create an imbalance in the committee or subcommittee? (i.e. Producers would outweigh the other interest categories)?
 - If no, assign the official vote
 - If yes, the new member can be placed on a wait list for a vote (No, Wait List)





Roster Maintenance Application

How to Review, Assign, and Change Members Classification, and Vote Assignment on your Roster

New Member Application or Change of Employment, Notice



ASTM Member - New or Changing Employment - D10.21.03

 member@astm.org
To  Farrell, James



Wed 1/10/2024 4:11 PM



Dear ASTM International Committee Officer:

ASTM has received an application from a member either expressing interest in joining D10.21.03 or who has recently changed employment. Headquarters has placed the new member as "Pending" on D10.21.03.

Please log in to your MyASTM page via <https://myastm.astm.org> to access your "MyCommittees" page and select "Roster Maintenance" from the My Tools list to review the membership application and assign classification and voting status.

If you have questions about the assignment of classification and voting interest, please ask your Staff Manager.

Thank you for your cooperation.

Sincerely,

Committee Services

—
ASTM International
[Helping our world work better](https://www.astm.org)

—
100 Barr Harbor Drive
W Conshohocken, PA 19428
www.astm.org



Accessing Roster Maintenance Tools



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Helping our world work better

All

Search topic, title, author, A53



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MyASTM / Membership / MyCommittees

MyAccount

Membership

MyCommittees

Manage Committees

Change Of Employment

Committee Profile

Invite a Colleague

Membership Info

Recent Activity

Orders

Subscriptions

Tracker

Account#: 1802687
Krista Robbins
krobbins@astm.org

MyCommittees

Committee C01 on Cement

Ballots Rosters Meetings & Symposia Minutes & Agendas Committee Documents Standards Tracking

Committee C07 on Lime and Limestone

Ballots Rosters Meetings & Symposia Minutes & Agendas Committee Documents Standards Tracking

Committee C12 on Mortars and Grouts for Unit Masonry

Ballots Rosters Meetings & Symposia Minutes & Agendas Committee Documents Standards Tracking

Committee C15 on Manufactured Masonry Units

Ballots Rosters Meetings & Symposia Minutes & Agendas Committee Documents Standards Tracking

Committee D05 on Coal and Coke

Ballots Rosters Meetings & Symposia Minutes & Agendas Committee Documents Standards Tracking

MyTools

Roster Maintenance 379

Negative & Comments 121

MyOutstanding Ballots 1

MyNext Meetings 1

Ballots & Workitems

Meetings, Minutes & Agendas

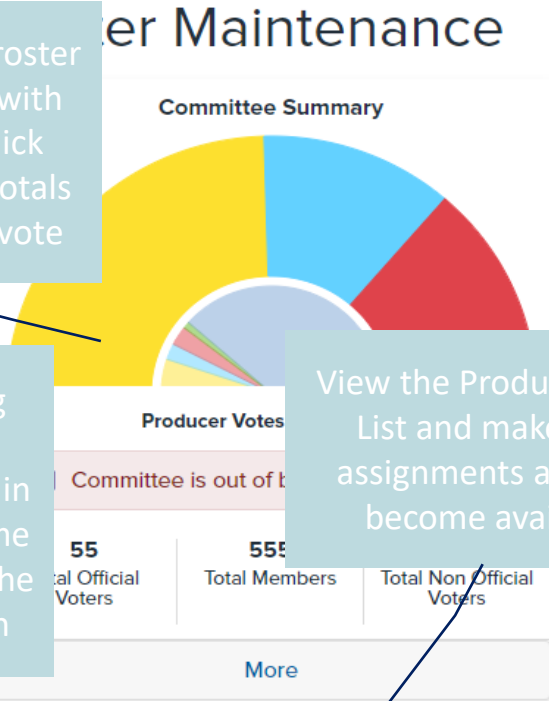
Additional Resources

Landing Page Overview



Products & Services Get Involved About News

Easy pie chart view of roster makeup and balance with warning message. Click "More" to see roster totals for Classification and vote



View list of Pending Applications, make assignments directly in app, click on any name for a popup view of the member application

Pending Applications **513** Producer Wait List **3**

Name	Organization
Lynch, Richard 11/19/1986	Lynch & Associates Inc

View the Producer Wait List and make new assignments as votes become available

Total Pending Applications **513**

Roster Roster Reports

All Classifications All Votes

Name	Organization	Join Date	Classification	Official Vote
timbarrett@yop...	Barrett Co	03/17/2021	Unclassified	No-Pending
Lasure, Timothy timothy.e.lasu...		05/17/2021	Unclassified	No-Pending
Bergstresser, T... tbergstresser@...	Geochemical Testing Inc	03/17/2021	Unclassified	No-Pending
Begley, Timothy timothy.begley...	Food And Drug Administration	03/17/2021	Unclassified	No-Pending

Roster tab includes all members that belong to your roster.

Download Rosters, Attendance Lists for Meetings and Membership Reports

Snapshot of total pending applications across all groups you are responsible

Search bar: c, title, author, A53

Contact Cart Len

Select Committee: B01

Use the drop down to select the committee you want to view

Use the Search to find members, and/or Filter members on Classification or Vote; also try the Advanced Search to add more search criteria!

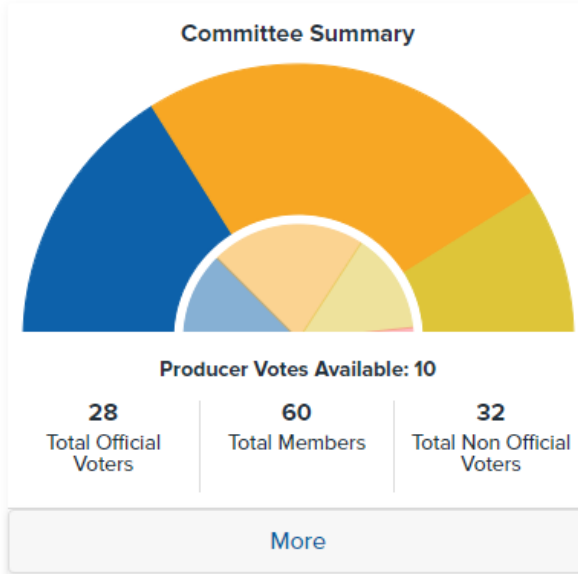
View or Assign Classification and Vote to any member directly on the page. Click on any name to view member's application details

Pending Applications

Roster Maintenance

Total Pending Applications For All Committees **907**

Select Committee



Roster | Roster Reports

All Classifications Search

Name	Organization	Join Date	Classification	Official Vote
Schwarzmann, An... SCHWARZMANN@ER ...	Eralytics GmbH	06/20/2023	• Producer	• Yes
Salazar, Anna anna_salazar@h...	Huntsman	03/27/2017	• User	• Yes
Dastidar, Ashok Dastidar@Fausk...	Fauske & Associates	08/21/2003	• Producer	• Yes
Abed Eaal El Ha... ashraf_nagjp20...	Egyptian Organization for...	11/05/2008	• General Interest	• No-Inactive
Cik, Barry Barry@naturepe...	G E M Testing & Engrg Labs	01/19/2005	• User	• Yes
Harrison, Benja... kharriso@usout...		04/21/1986	• General Interest	• Yes

Pending Applications 2 | **Producer Wait List** 0

Name	Organization
Wojcik, Patrick 11/17/2023	Fauske & Associates, a... ⋮
Bagaria, Pranav 01/02/2024	The Dow Chemical Company ⋮





Member Application

Wojcik, Patrick

6307346401

Email Id
wojcik@fauske.com

Classification Information

Primary Activity
Testing of product/service

Organization Name
Fauske & Associates, a Division of Stone & Webster, LLC

Division Name

Parent Organization
Westinghouse Electric Co

Organization Website
<https://www.fauske.com/>

Describe your products or services
At Fauske & Associates, we perform a variety of standardized flammability experiments on vapors and gases on samples from clients across various industries. Tests include flammability limits, limiting oxygen concentration, autoignition temperature, etc.

Other Committees Information

Committee Designation	Classification	Official Vote
E27.04	Unclassified	No-Pending

Download Application



Select Classification & Vote

Roster Maintenance

Total Pending Applications For All Committees **907**

Select Committee **E27**

Committee Summary

Producer Votes Available: 10

28 Total Official Voters	60 Total Members	32 Total Non Official Voters
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[More](#)

Pending Applications **2** Producer Wait List **0**

Name	Organization
Wojcik, Patrick 11/17/2023	Fauske & Associates, a... ⋮
Bagaria, Pranav 01/02/2024	The Dow Chemical Company ⋮

Roster Roster Reports

All Classifications All Votes Search [Q] [≡] [↺]

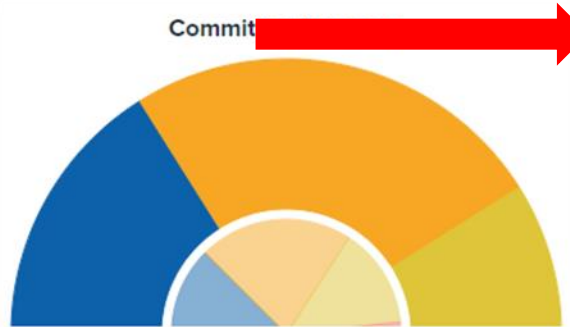
Name	Organization	Join Date	Classification	Official Vote
Schwarzmann, An... SCHWARZMANN@ER ...	Eralytics GmbH	06/20/2023	• Producer	• Yes
Salazar, Anna anna_salazar@h...	Huntsman	03/27/2017	• User	• Yes
Dastidar, Ashok Dastidar@Fausk...	Fauske & Associates	08/21/2003	• Producer	• Yes
Abed Eaal El Ha... ashraf_nagjp20...	Egyptian Organization for...	11/05/2008	• General Interest	• No-Inactive
Cik, Barry Barry@naturepe...	G E M Testing & Engrg Labs	01/19/2005	• User	• Yes
Harrison, Benja... kharriso@usout...		04/21/1986	• General Interest	• Yes

Roster – All members

Roster Maintenance

Total Pending Applications For All Committees **907**

Select Committee



Producer Votes Available: 10

28 Total Official Voters 60 Total Members 32 Total Non Official Voters

[More](#)

Pending Applications **2**

Producer Wait List **0**

Name	Organization
Wojcik, Patrick 11/17/2023	Fauske & Associates, a...
Bagaria, Pranav 01/02/2024	The Dow Chemical Company

Roster Roster Reports

All Classifications All Votes Search

Name	Organization	Join Date	Classification	Official Vote
Schwarzmann, An... SCHWARZMANN@ER	Eralytics GmbH	06/20/2023	• Producer	• Yes
Salazar, Anna anna_salazar@h...	Huntsman	03/27/2017	• User	• Yes
Dastidar, Ashok Dastidar@Fausk...	Fauske & Associates	08/21/2003	• Producer	• Yes
Abed Eaal El Ha... ashraf_nagjp20...	Egyptian Organization for...	11/05/2008	• General Interest	• No-Inactive
Cik, Barry Barry@naturepe...	G E M Testing & Engrg Labs	01/19/2005	• User	• Yes
Harrison, Benja... kharriso@usout...		04/21/1986	• General Interest	• Yes



Producer Wait List

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Roster Maintenance

Total Pending Applications **1967** Select Committee **A04**

Committee Summary

Producer Votes Available: 6

38	492	454
Total Official Voters	Total Members	Total Non Official Voters

More

Pending Applications **335** Producer Wait List **24**

Name	Organization	Join Date	Classification	Official Vote
Murra, Abraham abraham.murra@...	Abraham Murra Consulting	07/11/2011	= Unclassified	= No-Non Voter
D'Souza, Adrian ands@yopmail.c...	Standards New Zealand	05/13/2021	+ User	+ No-Wait List
Participating ... ak23juneparticipati...	ng Organization	06/23/2021	= Unclassified	= No-Pending
Kupfer, Alan alan.kupfer@yo...	Westlake Chemicals	03/17/2021	= Unclassified	= No-Pending
Pense, Alan awp0@yopmail.c...	Test Org	03/17/2021	= Unclassified	= No-Pending
Norris, Alfred bnorris@yopmal...	Metals Usa-I-Solutions	03/17/2021	= Unclassified	= No-Pending
Desjarlais, And... desjarlais@yo...	Oak Ridge National Laboratory	03/17/2021	= Unclassified	= No-Pending
Mitra, Debabati	NIST	05/13/2021	+ General Interest	= No-Change

Producer Wait List

- Created when the number of potential voting producers is greater than the number of voting user, general interest and consumer members combined.

- Producers are removed from the wait list and given votes when:
 - New user and general interest members are added as voting members
 - Other producer members resign



Notification to Member

Member Classification Changed To Producer



ASTM Admin <donotreply@e.astm.org>

To Julanna Longorio

Cc Robbins, Krista; Wilhelm, James



Wed 1/10/2024 4:11 PM

This sender donotreply@e.astm.org is from outside your organization.

If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.



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This is an automated alert from ASTM International.

Hello Julanna Longorio,

Within ASTM, roster maintenance is performed by the responsible committee officer. Provisions for official voting and assignment of classification are made based on review of new member applications, change of employment submissions and, as needed, updates that maintain committee balance. On 01/10/2024 an officer of Committee C07.90 updated your membership based on information you provided.

As a result, you have been assigned the classification of Producer. Please note, in some cases, changes to classification on the main committee may be made automatically. ASTM Regulations state that a member classified on any subcommittee as a Producer shall be classified as a Producer on the main committee. If you were recently classified on a subcommittee as Producer, your classification may have automatically been changed to Producer for this main committee.



Roster Maintenance Reports



Inactivity Notification to Member

From: standard@astm.org <standard@astm.org>

Subject: ASTM Committee F18 and Subcommittee Ballot Inactivity Notification - 09/27/2023



Your participation in the development and maintenance of technically sound F18 standards is critical. Ballot return is an integral part of the consensus process and is a requirement of official voting members.

ASTM Regulations require that we notify official voting members of ballot inactivity. Failure to return three consecutive ballots will result in termination of a member's official vote (see section 5 of the [Regulations Governing ASTM Technical Committees](#)) in the absence of circumstances acceptable to the Executive Subcommittee (Main Committee ballots) or the Subcommittee Chair (Subcommittee ballots).B

ASTM's balloting records indicate that we have not received your response to the consecutive ballots detailed in the link below. Please click on this link to review your ballot inactivity summary and to advise the Committee regarding your future voting status/membership.

<https://balloting.astm.org/BallotInActivityWeb/BallotInActivityForm.aspx?Account=000352607&Main=F18&RunDate=20230927>

Alternatively, please copy and paste the hyperlink address into your Internet browser.

If you have experienced technical difficulties with the ASTM ballot process, we apologize and would appreciate you alerting your staff manager as soon as possible. If you have had a change in email address or employment that may have prevented ballot notifications from reaching you, please update your contact information on the website at <https://member.astm.org/MyASTM>.

Thank you.

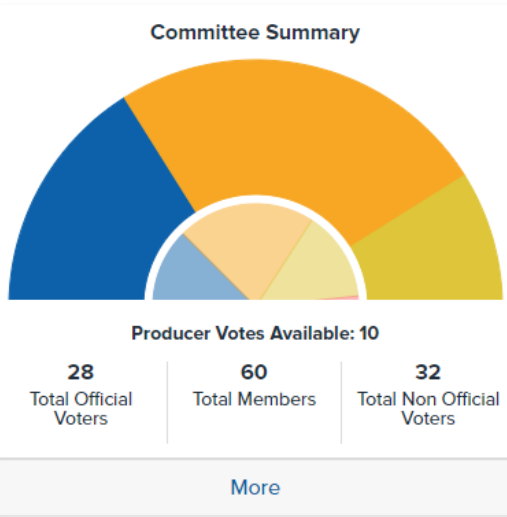


Ballot Inactivity Report

Roster Maintenance

Total Pending Applications For All Committees **907**

Select Committee **E27**



Pending Applications **2** | Producer Wait List **0**

Name	Organization	
Wojcik, Patrick 11/17/2023	Fauske & Associates, a...	⋮
Bagaria, Pranav 01/02/2024	The Dow Chemical Company	⋮

Roster Reports

Roster

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Meeting Attendance List

Meeting Date:

[Roster & Visitor](#) [Visitor Only](#)

Membership Report

Start Date

End Date



- New Members
- Members Changing Employment
- Members Removed from Roster
- Current Producer Wait List
- Select All
- Current Affiliate Members
- Committee Balance
- Inactivity Report
- Honorary Members List

[Download](#)



Ballot Inactivity Report

ASTM Committee **C28**



Membership Report

Summary Report of C28 Ballots Not Returned

Report Date: 10/18/2023

Members Notified: 10/04/2023

In accordance with ASTM Regulations, failure to return three consecutive main committee ballots shall result in termination of official votes in the absence of circumstances acceptable to the executive subcommittee. This report should be discussed at the upcoming meeting. The Membership Secretary should complete any approved changes in the Roster Maintenance application or contact your staff manager for assistance.

MEMBER CONTACT INFORMATION	CONSECUTIVE BALLOTS NOT RETURNED	DESIGNATIONS OF LAST MISSED BALLOTS	RESPONSE FROM VOTER
Thommes, Matthias University Erlangen-Nuremberg United States 49 .913.1 85 matthias.thommes@fau.de	5	(23-04) (23-03) (23-02) (23-01) (22-05)	Retain Vote
Kim, Donghyun Korea Institute of Ceramic Engineering and Technology Korea, Republic of 82557922765 dhkim1208@kicet.re.kr	3	(23-01) (22-01) (21-01)	No Response



Meeting Attendance List

Roster Maintenance

Total Pending Applications For All Committees **907**

Select Committee **E27**

Committee Summary

Producer Votes Available: 10

28 Total Official Voters	60 Total Members	32 Total Non Official Voters
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[More](#)

Pending Applications **2** Producer Wait List **0**

Name	Organization	
Wojcik, Patrick 11/17/2023	Fauske & Associates, a...	⋮
Bagaria, Pranav 01/02/2024	The Dow Chemical Company	⋮

Roster Roster Reports

Roster Excel Word

Meeting Attendance List

Meeting Date:

Roster & Visitor Visitor Only

Membership Report

Start Date:

End Date:

- New Members
- Members Changing Employment
- Members Removed from Roster
- Current Producer Wait List
- Select All
- Current Affiliate Members
- Committee Balance
- Inactivity Report
- Honorary Members List

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A05



Meeting Attendance List

Chair: Farabaugh, Margaret A

Meeting Date:



Members - check the box next to your name. **Proxy holders**: submit proxy to the Chair, check the box next to the member's name for the proxy you hold and initial.
Visitors - sign visitor sheet. To join the committee, go to astm.org/membership or stop by the ASTM registration desk.
 Return attendance list to Chair so that the number of attending members, proxies, and visitors may be recorded in minutes.

	NAME & ORGANIZATION	CLASSIFICATION	OFFICIAL VOTE	JOIN DATE
<input type="checkbox"/>	Abou el Hassan, Warda Egyptian Organization for Standardization and Quality - EOS	General Interest	No- <u>Non Voter</u>	11/05/2008
<input type="checkbox"/>	Allen, C Brent Compass Construction, Inc.	User	Yes	01/24/2011
<input type="checkbox"/>	Allen, Richard L International Staple, Nail Tool Association ISANTA	User	Yes	11/30/2017
<input type="checkbox"/>	Anderson, Graeme Teck Metals Ltd	General Interest	No-Redundant Interest	03/26/1998
<input type="checkbox"/>	Armbruster, Ted	General Interest	Yes	12/02/2004
<input type="checkbox"/>	Balthaser, Randy S PTC AllianceEnduro Industries	Producer	Yes	08/27/2020
<input type="checkbox"/>	Bauer, Barry Forterra Building Products	User	Yes	04/29/2014
<input type="checkbox"/>	Beldyk, Richard M ASME	General Interest	Yes	10/21/2003
<input type="checkbox"/>	Bertucci, Kristine D Becker Specialty Corporation	General Interest	Yes	03/25/2015

	NAME & ORGANIZATION	CLASSIFICATION	OFFICIAL VOTE	JOIN DATE
<input type="checkbox"/>	Adamczyk, Ronald D Lock Joint Tube Inc	User	No-Redundant Interest	03/23/2004
<input type="checkbox"/>	Allen, Don Super Stud Building Products Inc	User	Yes	02/26/2004
<input type="checkbox"/>	Ameen, Jason WORTHINGTON ARMSTRONG VENTURE	User	Yes	03/09/2016
<input type="checkbox"/>	Andrews, Dennis R Accident And Safety Consultant	General Interest	Yes	02/03/2012
<input type="checkbox"/>	Balcom, William Zinga USA	General Interest	No-Inactive	10/02/2015
<input type="checkbox"/>	Bartlett, Will NorthWest Consulting Civil Engineers	General Interest	Yes	02/17/2014
<input type="checkbox"/>	Beaver, Jesse L Simpson Gumpertz	User	Yes	09/27/2012
<input type="checkbox"/>	Bennett, Caroline R University of Kansas	General Interest	Yes	03/23/2015
<input type="checkbox"/>	Bielski Jr, Ben W Metal Culverts Inc. Conn Office	Producer	No-Request No Vote	03/12/1997

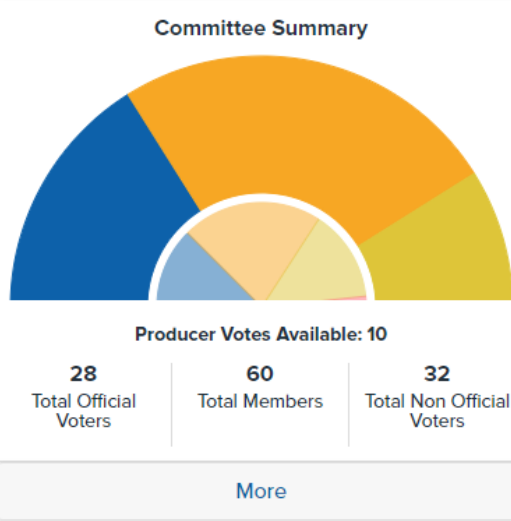


Membership Report

Roster Maintenance

Total Pending Applications For All Committees **907**

Select Committee **E27**



Pending Applications **2** Producer Wait List **0**

Name	Organization	
Wojcik, Patrick 11/17/2023	Fauske & Associates, a...	⋮
Bagaria, Pranav 01/02/2024	The Dow Chemical Company	⋮

Roster Roster Reports

Roster

[Excel](#) [Word](#)

Meeting Attendance List

Meeting Date:

[Roster & Visitor](#) [Visitor Only](#)

Membership Report

Start Date

End Date

- New Members
- Members Changing Employment
- Members Removed from Roster
- Current Producer Wait List
- Current Affiliate Members
- Committee Balance
- Inactivity Report
- Honorary Members List

Select All

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Membership Report

ASTM Committee **E20**



Membership Report

Created On: 01/18/2024

New Committee Members

Date Range: 07/18/2023 - 01/18/2024.

Total Report Count: 8

NAME & ORGANIZATION	CLASSIFICATION	OFFICIAL VOTE	JOIN DATE
Steelhammer, Robert H <i>Sandelius Instruments, Inc.</i>	Producer	No-Pending	07/20/2023
	Subcommittees: E20.03, E20.11, E20.12, E20.13, E20.14		
Meacock, Rachel <i>ASTM International</i>	Unclassified	No- Non Voter	08/02/2023
	Subcommittees:		
Curneal, Joel <i>JOCUSOLUTIONS LLC</i>	User	No-Pending	08/31/2023
	Subcommittees: E20.03, E20.11, E20.14		
Veglahn, Scott <i>Mathy Construction</i>	User	No-Pending	10/10/2023
	Subcommittees: E20.02, E20.03, E20.05, E20.07, E20.09, E20.11, E20.12, E20.13, E20.14, E20.91, E20.94, E20.96		
Wegner, Jermaine D <i>The Boeing Company</i>	User	No-Pending	11/03/2023
	Subcommittees: E20.11		



Word and Excel Rosters

Roster Maintenance

Total Pending Applications For All Committees **907**

Select Committee **E27**

Committee Summary

Producer Votes Available: 10

28	60	32
Total Official Voters	Total Members	Total Non Official Voters

[More](#)

Pending Applications **2** Producer Wait List **0**

Name	Organization
Wojcik, Patrick 11/17/2023	Fauske & Associates, a... ⋮
Bagaria, Pranav 01/02/2024	The Dow Chemical Company ⋮

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Roster [Excel](#) [Word](#)

Meeting Attendance List

Meeting Date: ×

[Roster & Visitor](#) [Visitor Only](#)

Membership Report

Start Date: ×

End Date: ×

- New Members
- Members Changing Employment
- Members Removed from Roster
- Current Producer Wait List
- Select All
- Current Affiliate Members
- Committee Balance
- Inactivity Report
- Honorary Members List

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	A	B	C	D	E	F	G	H	I
1	Main C	Officer Title	Name	Organization	Join Date	Classification	Classification Assigned Date	Official Vote	No Vote Reason
2	E27	Chair	Horsch, Steve	Dow Chemical	10/27/2015	Producer	05/15/2019	No	Request No Vote
3	E27	Vice-Chair	Dastidar, Ashok G	Fauske & Associates	08/21/2003	Producer	02/07/2008	Yes	
4	E27	Membership Secre	Henricksen, Jacob	Fauske & Associates LLC	01/19/2022	Producer	05/10/2022	No	Redundant Interest
5	E27	Secretary	Bellair, Robert	Dow Chemical	05/20/2015	Producer	05/20/2015	Yes	
6	E27	Staff Manager	Robbins, Krista	ASTM International	07/15/2016	Unclassified	07/15/2016	No	Non Voter
7	E27	Administrative Assi	Wilhelm, James	ASTM International	04/21/2022	Unclassified	04/21/2022	No	Non Voter
8	E27	Editor	Meacock, Rachel	ASTM International	08/02/2023	Unclassified	08/02/2023	No	Non Voter
9	E27		Abed Eaal El Hameed, Ashr	Egyptian Organization for Standardization and Quality	11/05/2008	General Interest	11/05/2008	No	Inactive
10	E27		Babrauskas, Vytenis	Fire Science & Technology Inc	04/21/1999	User	04/21/1999	Yes	
11	E27		Badeen, Christopher	Natural Resources Canada	12/19/2022	Producer	05/17/2023	Yes	
12	E27		Bagaria, Pranav	The Dow Chemical Company	01/02/2024	Unclassified	01/02/2024	No	Pending
13	E27		Bartel, Daniel	AIRGAS SPECIALTY GASES	03/24/2017	User	03/24/2017	Yes	
14	E27		Beaupre, Ginger	IEP Technologies LLC, Combustion Research Cente	04/01/2015	Producer	04/01/2015	No	Inactive
15	E27		Benedetti, Robert P	National Fire Protection Assoc	01/01/0001	General Interest	Invalid date	No	Inactive
16	E27		Bethea, Donald L	Huntsman Advanced Materials	04/27/2022	User	05/10/2022	No	Redundant Interest
17	E27		Blaine, Roger L		01/01/1978	General Interest	06/12/1993	Yes	
18	E27		Blasius, James R	In Cide Technologies Inc	10/08/2004	Producer	10/08/2004	Yes	
19	E27		Britton, Laurence G		01/24/1997	User	01/24/1997	Yes	
20	E27		Chakraborty, Dr. Kalyan Kun		12/09/2022	User	05/17/2023	Yes	
21	E27		Chavez Sumarriva, Nadia Lys	Centro Nacional de Recursos Estrategicos de Salud	12/21/2017	User	12/21/2017	No	Inactive
22	E27		Chen, Liqiong	Shenzhen Academy of Metrology and Quality Inspe	01/19/2015	General Interest	01/19/2015	No	Non Voter
23	E27		Cik, Barry A	G E M Testing & Engrg Labs	01/19/2005	User	01/19/2005	Yes	
24	E27		Colomb, Matthias Andre	Mitsubishi Polysilicon	11/12/2018	User	11/12/2018	Yes	
25	E27		Di, Shicong	Shanghai Inst Standards	03/21/2017	General Interest	03/21/2017	No	Inactive
26	E27		Ebadat, Vahid	Stonehouse Process Safety, Inc.	11/08/2019	Producer	11/07/2023	Yes	
27	E27		Fei, Huang	Qingdao Safety Engineering Institute, SINOPEC	08/10/2015	User	08/10/2015	No	Redundant Interest

Handling New Member Applications & Change of Employment



- **Authority granted by Executive Subcommittee to Membership Secretary to approve applications between meetings**
 - **Action is subsequently reviewed by Exec**

- **Create a Membership Report for review by Executive**

- **Main Committee Rosters can be approved either by:**
 - **Executive Subcommittee meetings**
 - **Ballot of Executive Subcommittee**

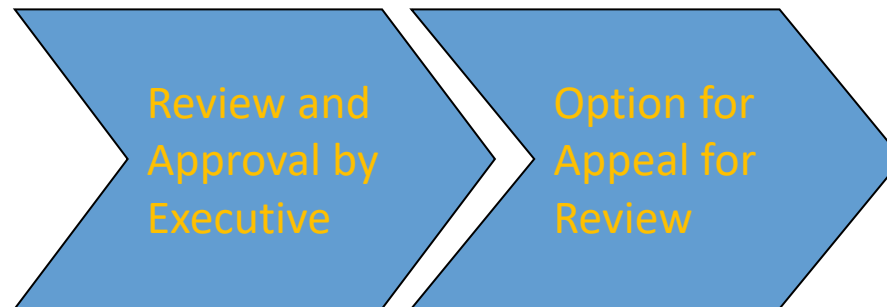
- **Subcommittee Chairs have authorization over Subcommittee rosters**

Steps in the Membership Classification & Voting Process



- Receive email notice of new member application

- Pending applications are compared to existing Roster and Scope of Committee.



- Executive majority approval required for all Main Committee assignments.

- Any member can request the Executive to review and consider additional information.
- COTCO appeal review

Questions?



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