



ASTM INTERNATIONAL  
Helping our world work better

[www.astm.org](http://www.astm.org)

# Member Website Tools Classroom for Members



# Objectives

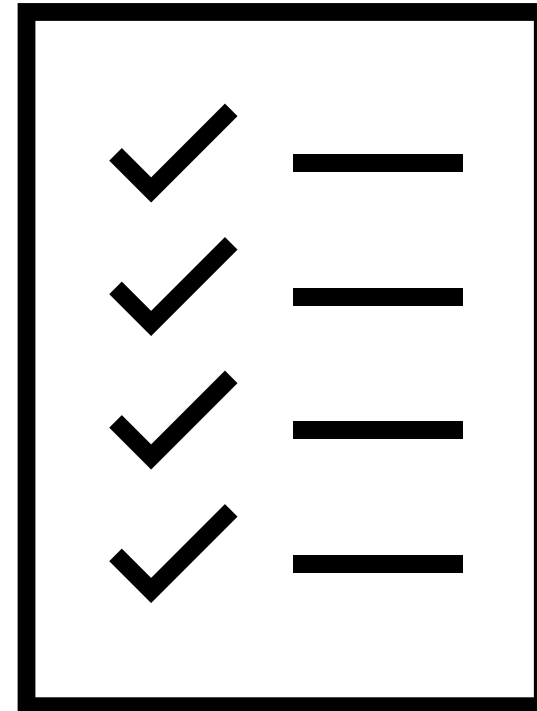


## Proficient with MyASTM:

- MyAccount
- Membership (previously MyASTM)
- MyCommittees
- MyCollaboration Areas
- Compass

## MyTools:

- Ballot Resolution
- Create My Agenda
- My Schedule and My Meeting Materials



# ASTM International Homepage



All

Search topic, title, author, A53



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[Contact](#) [Cart \(0\)](#)

[Sign In](#)

## Consumer Confidence

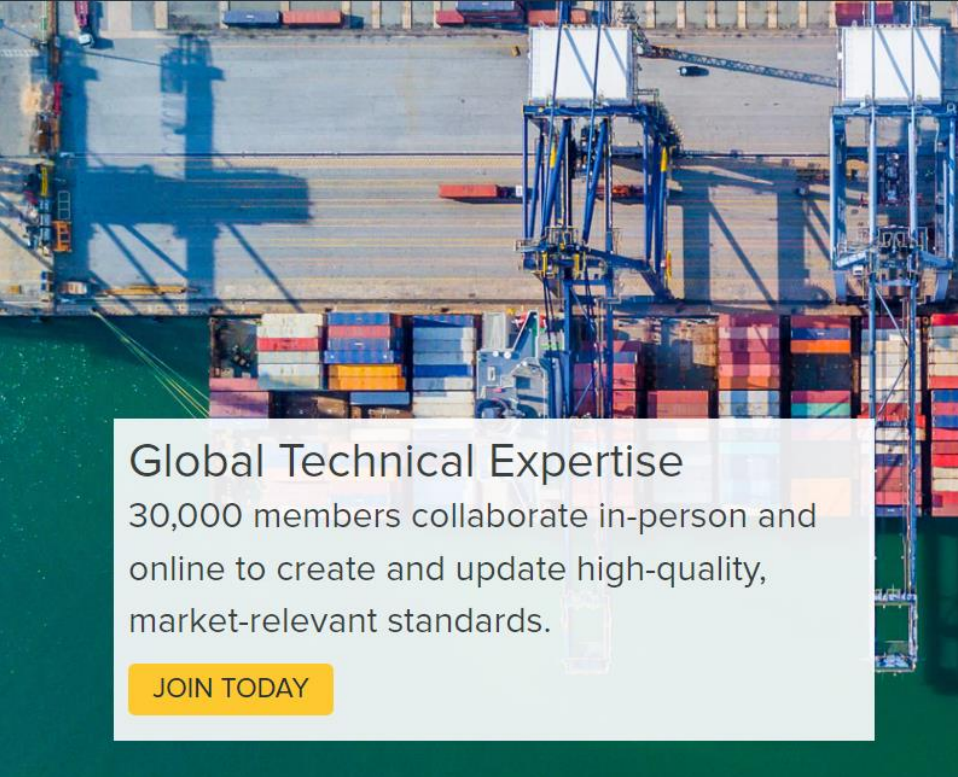
From toys to jet fuel, over 12,800 standards support quality, safety and performance.

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# Public Technical Committees Page



Products & Services Get Involved About News



**Global Technical Expertise**  
30,000 members collaborate in-person and online to create and update high-quality, market-relevant standards.

[JOIN TODAY](#)

## Standards Development

- [Work Items Full List](#)
- [Initiate a New Standards Activity](#)
- [How Standards Get Developed](#)
- [Society \(Public\) Review](#)
- [ANSI Public Review](#)
- [SCC Public Review](#)

## Other Programs and Services

- [Interlaboratory Study Program \(ILS\)](#)
- [Product Certification Process & Checklist](#)
- [Emerging Professionals Program](#)

## Policies & Procedures

- [Key Documents and Forms](#)
- [Intellectual Property Policy](#)
- [Principles for Use of ASTM Intellectual Properties by Other Standards](#)
- [Patents](#)
- [Trademarks](#)
- [Use of ASTM Letterhead](#)
- [Copyright/Permissions](#)
- [Antitrust](#)
- [Interpretations](#)
- [Official Committee Responses](#)
- [ASTM Logo Use](#)

# Login



 We've recently made changes to our website. If you are having trouble logging in, please try resetting your password by clicking "Forgot Password?" below. For further assistance, please contact support.



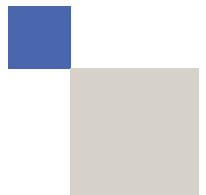
## Sign In

Username

Password

[Forgot Password?](#)

[Contact Support](#)



# Select an Account



## Select an Account

You have multiple accounts associated with this email address. Please select the account you would like to manage.

**ASTM International**

Account Number #1018828 | Account Type: Organizational

Select

**Melissa Marcinowski**

Last Login

Account Number #1560511 | Account Type: Personal

Select

Profile

My Digital Documents

Membership

My Committees

Orders

Compass

Tracker

eLearning

SpecBuilder

Sign Out

## My Account

Welcome, Melissa Marcinowski

MyAccount

Membership

MyCommittees

Manage Committees

Change Of Employment

Committee Profile

Invite a Colleague

Membership Info

Recent Activity

Orders

Compass

MyASTM / Membership

## Membership

Welcome Melissa Marcinowski

**Please Select:**

- MyCommittees
- MyCollaboration Areas
- Compass
- MyStandards Tracker
- MyJournals Tracker

# Compass (formerly Digital Subscriptions)



## Select an Account

Your email is registered to the organizations listed below. Click on the organization to access the Single Sign On (SSO) login page.

- ASTM Staff Account Select
- ASTM International Select
- Melissa Marcinowski Select

Your IP is 24.115.33.34. If you need further assistance, please contact [Technical Support](#).

The screenshot shows the top navigation bar of the Compass website. On the left, there is a 'Menu' icon and the 'ASTM COMPASS' logo. On the right, there are dropdown menus for 'EN', 'Help', and a user profile for 'Melissa Marcinowski'. Below the navigation bar is a large banner image of a person kayaking on a river. A search bar is overlaid on the banner, containing the text 'All' and 'Search designation, keyword(s), title' with a search icon.

The screenshot shows a user dashboard for 'Melissa Marcinowski'. At the top, it says 'Welcome Back, Melissa Marcinowski'. Below this are four tabs: 'Recently Accessed', 'Tracker', 'Favorites', and 'Subscriptions'. The 'Recently Accessed' tab is active. It displays three cards for recently accessed standards:

- C16-03(2018)**: Standard Test Method for Load Testing Refractory Shapes at High Temperatures. Last Updated Feb 07, 2018.
- D297-21**: Standard Test Methods for Rubber Products—Chemical Analysis. Last Updated Jan 07, 2022.
- D4102-82(2015)**: Standard Test Method for Thermal Oxidative Resistance of Carbon Fibers. Last Updated Dec 27, 2016.



# Track Documents – Add to Favorites



Track Document   Add to Favorites   Download   Compare Versions   More

Standard Active | Last Updated: Feb 07, 2018   Translation: English | Other Versions ▾ | Document Details


## ASTM C16-03(2018)

### Standard Test Method for Load Testing Refractory Shapes at High Temperatures

PDF   HTML   Related Content

189%   View   Annotate

This international standard was developed in accordance with internationally recognized principles on standardization established in the Decision on Principles for the Development of International Standards, Guides and Recommendations issued by the World Trade Organization Technical Barriers to Trade (TBT) Committee.



**Designation: C16 – 03 (Reapproved 2018)**

# MyCollaboration Areas



ASTM INTERNATIONAL

Help Home Melissa

Email Settings

ASTM International Collaboration Area

Manage

Collaboration Reports

### My Collaboration Areas

[+ Create New Collaboration Area](#)

Collaboration Area Name	Creation Date
AC670 - D05.90.02 General Administrative Collaboration	2022-1-24
AC669 - D05.90.01 General Administrative Collaboration	2022-1-24
AC668 - D05.29 General Administrative Collaboration	2022-1-24
AC667 - D05.28 General Administrative Collaboration	2022-1-24
AC666 - D05.27 General Administrative Collaboration	2022-1-24

1-5 of 64 [Show All Collaboration Areas](#)

### Drafts

[+ Upload Draft](#)

Collaboration Area	Draft Title	Upload Date
--------------------	-------------	-------------

### Polls

[+ Create New Poll](#)

Collaboration Area	Poll Title	Closing Date	Vote Status
You have no open Polls at this time.			

### Recent Activity

Collaboration Area	Activity	Date
--------------------	----------	------

### Batching

Do you want to receive your emails as a Batch or Instantly?

- Instantly, No Batching
- Daily
- Weekly (Every Monday)
- Biweekly (Every Other Monday)
- Monthly (First of Every Month)

[SAVE EMAIL SETTINGS](#)

# MyCommittees Page



MyASTM / Membership

## Membership

Welcome Melissa Marcinowski

**Please Select:**

- **MyCommittees**
- MyCollaboration Areas
- Compass
- MyStandards Tracker
- MyJournals Tracker

**MyAccount**

- Membership
- MyCommittees**
- Manage Committees
- Change Of Employment
- Committee Profile
- Invite a Colleague
- Membership Info
- Recent Activity

Orders

Compass

Tracker

---

Account#: 1560511  
Melissa Marcinowski  
mmarcinowski@astm.org  
ASTM International

MyASTM / Membership / MyCommittees

## MyCommittees

**Committee 157 on US TAG to ISO TC157 Non-Systemic Contraceptives and STI Barrier Prophylactics**

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Documents for Review
---------	---------	---------------------	-------------------	---------------------	----------------------

**Committee C08 on Refractories**

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
---------	---------	---------------------	-------------------	---------------------	--------------------

**Committee C21 on Ceramic Whitewares and Related Products**

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
---------	---------	---------------------	-------------------	---------------------	--------------------

**Committee D05 on Coal and Coke**

Ballots	Rosters	Meetings &	Minutes &	Committee	Standards
---------	---------	------------	-----------	-----------	-----------

**MyTools**

- Roster Maintenance **758**
- Negative & Comments **196**
- MyOutstanding Ballots **6**
- MyNext Meetings **3**
- MyWork Items
- MyCollaboration Areas
- Ballots & Work Items
- Meetings, Minutes & Agendas



# MyCommittees Page

MyASTM / Membership / MyCommittees

## MyCommittees

Committee C01 on Cement					
Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
Committee C07 on Lime and Limestone					
Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
Committee C12 on Mortars and Grouts for Unit Masonry					
Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
Committee C15 on Masonry-Manufactured Masonry Units, Mortars and Grouts					
Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
Committee D07 on Wood					
Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking

## MyTools

- Roster Maintenance **758**
- Negative & Comments **196**
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- MyWork Items
- MyCollaboration Areas
- Ballots & Work Items
- Meetings, Minutes & Agendas
- Interlaboratory Study (ILS)
- Terminology Dictionary

**Negative & Comments 85**  
Indicates number of ballots that you need to return

**MyOutstanding Ballots 12**

- C01 (24-01) closes Mar 01
- C07.02 (24-01) closes Feb 26
- C07.05 (24-01) closes Feb 26
- C15.03 (24-01) closes Mar 01
- C15.04 (24-01) closes Mar 01
- C15.05 (24-01) closes Mar 01



# Committee Profile

MyASTM / Membership / Committee Profile

- MyAccount
- Membership
  - MyCommittees
  - Manage Committees
  - Change Of Employment
  - Committee Profile**
  - Invite a Colleague
  - Membership Info
  - Recent Activity
- Orders
- Compass
- Tracker

Account#: 1560511  
 Melissa Marcinowski  
 mmarcinowski@astm.org  
 ASTM International

## Committee Profile

### Active Committee Memberships

- Committee 157 on US TAG to ISO TC157 Non-Systemic Contraceptives and STI Barrier Prophylactics [View](#)
- Committee C08 on Refractories [View](#)
- Committee C21 on Ceramic Whitewares and Related Products [View](#)
- Committee D05 on Coal and Coke [View](#)
- Committee D07 on Wood [View](#)
- Committee D11 on Rubber and Rubber-like Materials [View](#)
- Committee D16 on Aromatic, Industrial, Specialty and Related Chemicals [View](#)
- Committee D24 on Carbon Black [View](#)
- Committee D30 on Composite Materials [View](#)
- Committee D36 on Recovered Carbon Black (rCB) [View](#)

### Main and Subcommittee Officer Roles

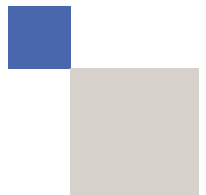
Committee	Position Title	Years Served
157	Staff Manager	2019 - Present
C08	Staff Manager	2019 - Present
C08.01	Staff Manager	2019 - Present
C08.02	Staff Manager	2019 - Present

### Active Committee Memberships

- Committee 157 on US TAG to ISO TC157 Non-Systemic Contraceptives
- Committee C08 on Refractories [View](#)
- Committee C21 on Ceramic Whitewares and Related Products [View](#)
- Committee D05 on Coal and Coke [View](#)

D05 Joined on 05/2019 • **No-Non Voter • Unclassified**

[Subcommittee memberships](#)



# Recent Activity

MyASTM / Membership / Recent Activity

MyAccount

Membership

MyCommittees

Manage Committees

Change Of Employment

Committee Profile

Invite a Colleague

Membership Info

Recent Activity

Orders

Compass

Tracker

Account#: 1560511  
Melissa Marcinowski  
mmarcinowski@astm.org  
ASTM International

## Recent Activity

### Committee Activity

#### Ballots Returned [View](#)

[D05.29 \(23-01\)](#) Submitted 03/11/23

#### Work Items Registered [View](#)

None

#### Collaboration Area Launched [View](#)

#### Ballot Items Submitted [View](#)

[WK80459](#) Revision to D3853-12(2017) submitted on 02/24/22

[WK80643](#) New Standard submitted on 02/24/22

### Roster Updates

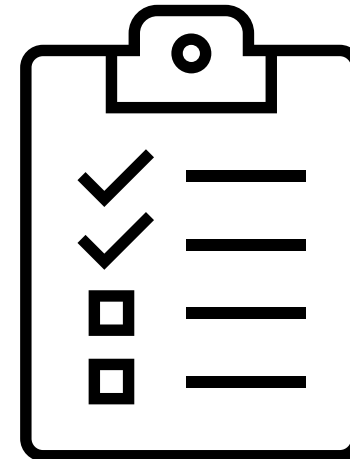
#### Joined Committees [View](#)

[D36.60](#) on 01/14/22

[D36.70](#) on 01/14/22

#### Dropped Committee [View](#)

None





# My Tools

MyASTM / Membership / MyCommittees

MyAccount

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MyCommittees

Manage Committees

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Committee Profile

Invite a Colleague

Membership Info

Recent Activity

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Compass

Tracker

Account#: 1560511

Melissa Marcinowski

mmarcinowski@astm.org

ASTM International

## MyCommittees

### Committee 157 on US TAG to ISO TC157 Non-Systemic Contraceptives and STI Barrier Prophylactics

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Documents for Review
---------	---------	---------------------	-------------------	---------------------	----------------------

### Committee C08 on Refractories

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
---------	---------	---------------------	-------------------	---------------------	--------------------

### Committee C21 on Ceramic Whitewares and Related Products

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
---------	---------	---------------------	-------------------	---------------------	--------------------

### Committee D05 on Coal and Coke

Ballots	Rosters	Meetings & Symposia	Minutes & Agendas	Committee Documents	Standards Tracking
---------	---------	---------------------	-------------------	---------------------	--------------------

### Committee D07 on Wood

## MyTools

Roster Maintenance **758**

Negative & Comments **196**

MyOutstanding Ballots **6**

MyNext Meetings **3**

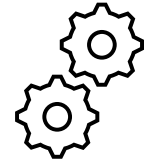
MyWork Items

MyCollaboration Areas

Ballots & Work Items

Meetings, Minutes & Agendas

Interlaboratory Study (ILS)



# MyTools



## ❖ Ballots & Work Items

- ✓ Submit/Edit
- ✓ Inactivity Reports
- ✓ Launch Collaboration Area

## ❖ Meeting, Minutes & Agendas

- ✓ Submit
- ✓ Tracker
- ✓ Create My Agenda
- ✓ Create My Schedule
- ✓ Create My Meeting Materials

## ❖ Additional Resources

- ✓ Interlaboratory Study (ILS)
- ✓ Member Training
- ✓ Plan Online Meeting/Conference Call

## ❖ Roster Maintenance

## ❖ Negatives & Comments

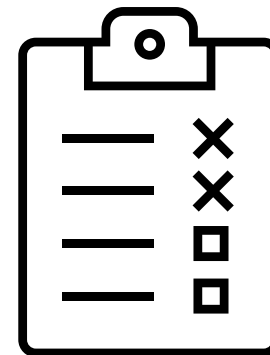




# My Outstanding Ballots

## MyTools

Roster Maintenance	758
Negative & Comments	196
MyOutstanding Ballots	6 ←
C01 (24-01) closes Mar 01	
C07.02 (24-01) closes Feb 26	
C07.05 (24-01) closes Feb 26	
C15.03 (24-01) closes Mar 01	
C15.04 (24-01) closes Mar 01	
C15.05 (24-01) closes Mar 01	



# My Next Meetings

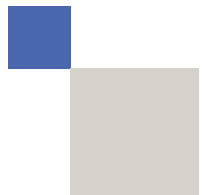
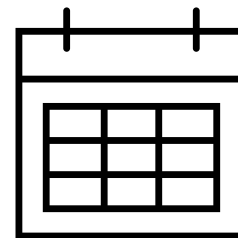
## MyTools

- [Roster Maintenance](#) **758**
- [Negative & Comments](#) **196**
- [MyOutstanding Ballots](#) **6**
- [MyNext Meetings](#) **3** ←

D30 Apr 10 - 11 2024

F18 Apr 07 - 10 2024

F26 Apr 09 - 10 2024



# My Work Items

## [MyWork Items](#)

All

C08

C21

D05

D07

D11

D16

D24

D30

D36

## My D11 Work Items

You are a task group member or a technical contact on the Work Item(s), or WK(s) listed below.

### D11.10 on Physical Testing

- D945-16 Standard Test Methods for Rubber Properties in Compression or Shear (Mechanical Oscillograph)
  - WK73432 Technical Contact: Ismail Saltuk

### D11.15 on Degradation Tests

- D572-04(2019) Standard Test Method for Rubber—Deterioration by Heat and Oxygen
  - WK77030 Technical Contact: Jess Waller

### D11.27 on Rubber Sustainability

- Proposed: WK73327 Technical Contact: David Parker
- D6814-02(2018) Standard Test Method for Determination of Percent Devulcanization of Crumb Rubber Based on Crosslink Density
  - WK74234 Technical Contact: Shahram Shafie



# Work Item Public Page

[MyASTM](#) / [Membership](#) / [MyCommittees](#) / [MyWork Items](#)

ASTM WK73432

## Revision of [D945-16](#) Standard Test Methods for Rubber Properties in Compression or Shear (Mechanical Oscillograph)

**Active Standard:** [D945-16](#)

Developed by Subcommittee: [D11.10](#) | Committee [D11](#) | Contact [Staff Manager](#)

[MORE D11.10 STANDARDS](#)

[RELATED PRODUCTS](#)

[COPYRIGHT/PERMISSIONS](#)

## WK73432

**Rationale**

### Work Item Status

**Date Initiated:**

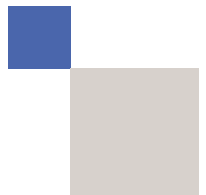
06-30-2020

**Technical Contact:**

Ismail Saltuk

**Status:**

Draft Under Development





# My Collaboration Areas

[MyCollaboration Areas](#)

---

[Launch Admin Collaboration Area](#)

[Create Work Item Collaboration](#)

[AC335-D11.40.06 Task Group on Non-Barrier Rubber Medical...](#)

[AC364-D36.20 Task Group on Rubber Derived Liquid \(RDL\)...](#)

[AC376-New Test Methods for Verification of D11 and D24...](#)

[AC400-Collaboration on D751 Test Methods for Coated Fabrics](#)

[AC426-US TAG to ISO TC 45 Rubber](#)

Current Collaboration Area: 56166 - WK56166 - Peel-Dominated Interfa...

56166 - WK56166 - Peel-Dominated Interfacial Fracture Toughness of Sandwich Constructions

Collaboration Area | Drafts | Polls | Discussions | Files

Overview | Members | History | Edit Collaboration Area | Schedule Online Meeting

**WK56166 - Peel-Dominated Interfacial Fracture Toughness of Sandwich Constructions**

Group Creation Date: 10/05/2016  
WorkItem Creation Date: 10/05/2016  
Ballot Target Date: 08/2018  
Work Item Status: Proposed  
Status: Draft Withdrawn





# My Collaboration Areas

Current Collaboration Area

## 56166 - WK56166 - Peel-Dominated Interfacial Fracture Toughness of Sandwich Constructions

Collaboration Area [Drafts](#) [Polls](#) [Discussions](#) [Files](#)

[Overview](#) [Members](#) [History](#) [Edit Collaboration Area](#) [Schedule Online Meeting](#)

### WK56166 - Peel-Dominated Interfacial Fracture Toughness of Sandwich Constructions

Group Creation Date: 10/05/2016  
WorkItem Creation Date: 10/05/2016  
Ballot Target Date: 08/2018  
Work Item Status: Proposed  
Status: Draft Withdrawn

### Work Item Description

[Submit Item For Ballot](#) [Edit Work Item](#)



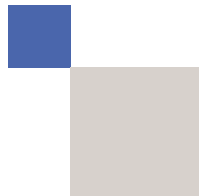
# Ballots and Work Items

---

## Ballots & Work Items

Submit/Edit

Inactivity Reports





# New Work Items and Ballot Items

MyASTM / [Membership](#) / [MyCommittees](#) / [Ballots & Work Items](#)

## ASTM Work Item Registration Area and Ballot Item Submittal

Choose from the following options:

**I need to register a Work Item for a Revision or New Standard.**

Work Item registration is not required to submit a Reapproval, Withdrawal or Reinstatement action to ballot; go to [Option 2 - Ballot Item Submittal](#)

**I need to Submit an Item to Ballot.**

For Revisions and New Standards, please have a Work Item number. Go To [Option 1 - Work Item Registration](#) if WK registration is needed.

**I need to Edit an existing Work Item or Update the Target Date.**

[Continue](#)





# Inactivity Reports



Ballots & Work Items

Submit/Edit

Inactivity Reports

Launch Admin Collaboration Area

[My Committees](#) /Ballot Inactivity Reports

The ballot inactivity reports below contain a list of the official voting members who failed to return three or more consecutive ballots. In accordance with ASTM Regulations, these members have been notified of their failure to return ballots and their responses, if received, are included in the report.

**C08**

[C08](#)

**C21**

[C21](#)

[C21.06](#)

**D05**

[D05](#)

[D05.07](#)

[D05.15](#)

# Submit Minutes or Agendas

## MyTools

- [Roster Maintenance](#) **739**
- [Negative & Comments](#) **209**
- [MyOutstanding Ballots](#) **11**
- [MyNext Meetings](#) **3**
- [MyWork Items](#)
- [MyCollaboration Areas](#)
- [Ballots & Work Items](#)
- [Meetings, Minutes & Agendas](#)
  - Create MyAgenda
  - Create MySchedule
  - Create MyMeeting Materials
  - Submit Minutes & Agendas
  - Agendas/Minutes/Closing Reports tracker

## Meetings, Minutes & Agendas

Create MyAgenda

Create MySchedule

Create MyMeeting Materials

Submit Minutes & Agendas

Agendas/Minutes/Closing Reports  
tracker



# Submit Minutes or Agendas

MyASTM / Membership / MyCommittees / Submit Minutes & Agendas

## Submit Minutes & Agendas

Minutes and agendas are posted by staff to the website typically within 24 to 48 hours. File types accepted are Microsoft Word, Adobe PDF, or ZIP file (if you have more than 1 Word or PDF file). If you have an alternative file type, send it directly to your Staff Manager or Administrative Assistant.

Task Group minutes and agendas should be included within the subcommittee minutes and agendas. For instructions on composing minutes and agendas, see [The ASTM Technical Committee Officer Handbook](#).

Note: Subcommittee chairs can use "Create MyAgenda" located in MyCommittees under MyTools to prepare their agenda. This tool will automatically populate information such as ballot results, standards and work item status. Administrative Deadline Dates indicating deadlines for submission of minutes and agendas may be found in MyCommittees under Committee Documents. For additional assistance, contact your Staff Manager or Administrative Assistant.

\* Select the Main Committee or Subcommittee:

\*Select the document type that you are uploading:

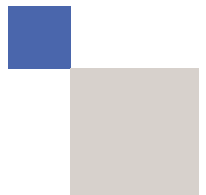
Minutes  Agenda

\*To submit your minutes or agenda to ASTM, first use the button below to locate the file on your PC or network and then click the Submit button.

Upon the successful submission of your file, you will receive a confirmation, acknowledging your submittal. Please print/save a copy of this confirmation for your records.

For questions regarding your minutes or agenda submittal, contact your staff manager. For technical support, contact [support@astm.org](mailto:support@astm.org).



# Minutes, Agendas & Ballot Closing Report Tracker



## MyTools

- Roster Maintenance **739**
- Negative & Comments **209**
- MyOutstanding Ballots **11**
- MyNext Meetings **3**
- MyWork Items
- MyCollaboration Areas
- Ballots & Work Items
- Meetings, Minutes & Agendas**
  - Create MyAgenda
  - Create MySchedule
  - Create MyMeeting Materials
  - Submit Minutes & Agendas
  - Agendas/Minutes/Closing Reports tracker
- Additional Resources

MyASTM / Membership / MyCommittees / Agendas, Minutes and Closing Reports Tracker

### Agendas, Minutes and Closing Reports Tracker

This tracker service provides email notification when new agendas, minutes and closing reports are posted to the ASTM website. Using the windows below, please select the committees for which you would like to receive a notification when an item is posted.

---

#### Agendas

157  
 C08  
 C08.01  
 C08.02

Select All Clear

No items to display

---

#### Minutes

157  
 C08  
 C08.01  
 C08.02

Select All Clear

No items to display

---

#### Closing Reports

157  
 C08  
 C08.01  
 C08.02

Select All Clear

No items to display

Cancel Submit



# Create My Agenda

## MyTools

- Roster Maintenance **739**
- Negative & Comments **209**
- MyOutstanding Ballots **11**
- MyNext Meetings **3**
- MyWork Items
- MyCollaboration Areas
- Ballots & Work Items
- Meetings, Minutes & Agendas**
  - Create MyAgenda ←
  - Create MySchedule
  - Create MyMeeting Materials
  - Submit Minutes & Agendas
  - Agendas/Minutes/Closing Reports tracker
- Additional Resources

MyASTM / MyAgenda

## Create Agenda

A subcommittee meeting agenda should be prepared and posted to the "MyASTM" website in advance of an ASTM meeting. This enables the subcommittee members to attend the meeting prepared to make decisions on specific actions. In addition, an agenda creates a specific interest in attending the meeting.

### Create your Subcommittee Meeting Agenda:

Subcommittee or Section: \*

Meeting Date:\*

Meeting Location:\*

Start Time: \*

End Time: \*

CREATE AGENDA

CLEAR



# Create My Schedule

MyTools

Event > Committee > Meetings > Create Schedule

- Roster Maintenance **739**
- Negative & Comments **209**
- MyOutstanding Ballots **11**
- MyNext Meetings **3**
- MyWork Items
- MyCollaboration Areas
- Ballots & Work Items
- Meetings, Minutes & Agendas**
  - Create MyAgenda
  - Create MySchedule ←
  - Create MyMeeting Materials
  - Submit Minutes & Agendas
  - Agendas/Minutes/Closing Reports tracker
- Additional Resources

## Create MySchedule

Create a customized meeting schedule by selecting an upcoming event. Subsequent steps will allow you to select meetings from your committees, other committees meeting at that event, as well as add your own custom meetings. All selections will be compiled into a single schedule.

### Select the desired event to create MySchedule

#### April 2024 Committee Week

**Dates:** Sunday, April 7th, 2024 - Friday, April 12th, 2024

**Location:** Philadelphia Marriott Downtown; Philadelphia, Pennsylvania United States

#### D07 April 2024 Meeting

**Dates:** Wednesday, April 24th, 2024 - Thursday, April 25th, 2024

**Location:** Forest Products Laboratory; Madison, WI United States



# My Meetings Materials

## MyTools

- Roster Maintenance **739**
- Negative & Comments **209**
- MyOutstanding Ballots **11**
- MyNext Meetings **3**
- MyWork Items
- MyCollaboration Areas
- Ballots & Work Items
- Meetings, Minutes & Agendas**
  - Create MyAgenda
  - Create MySchedule
  - Create MyMeeting Materials
  - Submit Minutes & Agendas
  - Agendas/Minutes/Closing Reports tracker
- Additional Resources

MyASTM / Membership / MyCommittees / MyMeeting Materials

Event > Committee > Meeting > Review > Confirm

“MyMeeting Materials” enables you to conveniently collect a personalized package of agendas, minutes, ballot items, closing reports, and schedules for your upcoming meetings. At the end you will receive an email that links to a zip file containing the information. The file will only include materials that are posted on the website.

## Select the desired event to create MyMeeting Materials

### April 2024 Committee Week

**Dates:** Sunday, April 7th, 2024 - Friday, April 12th, 2024

**Location:** Philadelphia Marriott Downtown; Philadelphia, Pennsylvania United States

### D07 April 2024 Meeting

**Dates:** Wednesday, April 24th, 2024 - Thursday, April 25th, 2024

**Location:** Forest Products Laboratory; Madison, WI United States



# My Meetings Materials

Your file of meeting materials will contain the Agendas, Minutes, Ballot Items, and Closing Reports for each committee and subcommittee below. To remove an item, deselect it. A Block Schedule for any main committee(s) you select will be automatically provided.

- Check All**
- F18 Electrical Protective Equipment for Workers
- F18.15 Worker Personal Equipment
- F18.25 Insulating Cover-Up Equipment
- F18.35 Tools & Equipment
- F18.45 Mechanical Apparatus
- F18.55 Inspection and Non-Destructive Test Methods for Aerial Devices
- F18.60 Terminology
- F18.65 Wearing Apparel
- F18.90 Executive
- F18.93 National/International Standards Review
- F18.94 Long Range Planning

CREATE MY MEETINGMATERIALS

CANCEL







# My Meetings Materials Email

## MyASTM International Meeting Materials



ASTM Committee Services <comserv@e.astm.org>

To: Robbins, Krista



This sender comserv@e.astm.org is from outside your organization.



If there are problems with how this message is displayed, click here to view it in a web browser.

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.



ASTM INTERNATIONAL  
Helping our world work better

This is an automated alert from ASTM International.

Dear Krista Robbins,

Your meeting materials are available in a zip file at [1802687\\_411.zip](#). Please visit this link and save the file(s) to your computer.

Some requested items may not be present in the zip file. Please download the [Contents.pdf](#) file and review the list of items included and excluded.

Items may be excluded because they have not yet been posted. If you are missing files please, rerun "MyMeeting Materials" a couple of days before your meeting. Any future 'MyMeeting Materials' requests will overwrite your current request. The links provided in this email will remain active for 10 days.

Remember to register for the meeting if you have not already done so. You can register at [Meetings & Symposia](#).



# Member Training

## MyTools

<a href="#">Roster Maintenance</a> <b>740</b>
<a href="#">Negative &amp; Comments</a> <b>209</b>
<a href="#">MyOutstanding Ballots</a> <b>11</b>
<a href="#">MyWork Items</a>
<a href="#">MyCollaboration Areas</a>
<a href="#">Ballots &amp; Work Items</a>
<a href="#">Meetings, Minutes &amp; Agendas</a>
<a href="#">Interlaboratory Study (ILS)</a>
<a href="#">Terminology Dictionary</a>
<a href="#">Plan Online Mtg/Conf</a>
<a href="#">Member Training</a>

## Classroom for Members

ASTM International recognizes that understanding the consensus process is crucial for members who wish to participate in the development of technical standards. Below you will find a variety of materials that were developed to assist members. In addition, ASTM also offers trainings via the WebEx tool and encourages members to take advantage of whatever trainings/materials they need to effectively participate in their committee work. For specific questions related to your committee please contact your staff manager. For questions about the online trainings please contact [Krista Robbins](#).

## Member Training Materials

- [2024 Officers Training Workshop](#)

## Virtual Members Trainings

- [New Member Orientation & Training](#)
- [Balloting & Handling Negatives Votes](#)
- [WebEx Training](#)
- [Roster Maintenance](#)
- [Process of Developing & Revising a Standard](#)
- [Task Group Chair & Technical Contact Responsibilities](#)

<a href="#">Interlaboratory Study (ILS)</a>
<a href="#">Terminology Dictionary</a>
<a href="#">Plan Online Mtg/Conf</a>
<a href="#">Member Training</a>



# Roster Maintenance / Reports

## MyTools

- Roster Maintenance 740**
- Negative & Comments 209
- MyOutstanding Ballots 11
- MyNext Meetings 3
- MyWork Items
- MyCollaboration Areas

## Roster Maintenance

### Committee Summary

**Producer Votes Available: 8**

8 Total Official Voters	11 Total Members	3 Total Non Official Voters
----------------------------	---------------------	--------------------------------

[More](#)

Pending Applications 0    Producer Wait List 0

No Pending Applications to display.

Total Pending Applications **740**

Select Committee

Roster    Roster Reports

All Classifications   All Votes           

Name	Organization	Join Date	Classification	Official Vote
Huffnagle, Jami... jhuffnagle@ast...	ASTM International	01/14/2022	General Interest	No-Request No Vote
Marcinowski, Me... mmarcinowski@a...	ASTM International	01/14/2022	General Interest	No-Request No Vote

Previous   **1**   Next    25 results per page    1 - 2 of 2 results



# Roster Maintenance / Reports

Total Pending Applications **740**

Select Committee

Roster Roster Reports

Roster

Excel

Word

Meeting Attendance List

Meeting Date:  x

Roster & Visitor

Visitor Only

Membership Report

Start Date

x

End Date

x

New Members

Current Affiliate Members

Members Changing Employment

Committee Balance

Members Removed from Roster

Inactivity Report

Current Producer Wait List

Honorary Members List

Select All

Download

# Negatives and Comments

## MyTools

- Roster Maintenance **740**
- Negative & Comments 209** ←
- MyOutstanding Ballots **11**
- MyNext Meetings **3**
- MyWork Items
- MyCollaboration Areas

### [My Committees](#) / **Ballot Negatives and Comments**



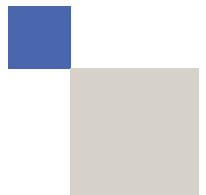
#### MELISSA MARCINOWSKI

The ballots listed below contain items for which you are the technical contact, subcommittee chair or section chair.

The ballots displayed are either

- Currently open for voting
- Closed for voting but individual items on the ballot remain open due to either unresolved negative votes, an open Society Review, or a dependency on another ballot item. Note: For convenient reference, resolved items will continue to appear for a period of 12 months.

- [C12 \(23-03\)](#) **1** Closing November 2, 2023
- [C12.02 \(23-01\)](#) Closing February 27, 2023
- [C12.02 \(23-02\)](#) Closing September 15, 2023
- [C12.03 \(23-01\)](#) Closing February 27, 2023
- [C12.03 \(23-02\)](#) **15** Closing September 18, 2023
- [C12.04 \(22-01\)](#) Closing March 13, 2022
- [C12.06 \(23-01\)](#) Closing February 27, 2023





# Negatives and Comments

My Committees / Ballot Negatives and Comments



[Return to List of Ballots](#)

SUB COMMITTEE BALLOT C12.03 (23-02)  
CLOSING DATE: September 18, 2023

Filter Ballot Item(s) View:

All Ballot Items	Go
001	
002	
003	
004	

To print or download individual negative votes and comments click the Item number. Scroll to the bottom of the page to download more than one item at a time. Click [here](#) to download all negative votes/comments(PDF file).

Ballot Statistics :

Committee	Sent	Returned	% Returned
C12.0300	94	69	73.40%

Click [here](#) for information on ballot items without negatives or those with comments only.

ITEM	SUB	ACTION
001	03	<a href="#">Revision Of C0270-2019AE1 Specification for Mortar for Unit Masonry</a>

TECHNICAL CONTACT:  
James A Farny

Affirmative	45
Negative	12
Abstain	12
%Affirmative	78.94

WORK ITEM: WK85371

**NEGATIVE VOTERS: (all subcommittee member negatives must be considered)**

	<a href="#">Anthony R Hita</a>	<a href="#">Enter Disposition</a>
New!	<a href="#">Bill Kjorlien</a>	<a href="#">Enter Disposition</a>
	<a href="#">Brian E Trimble</a>	<a href="#">Enter Disposition</a>
New!	<a href="#">David G West</a>	<a href="#">Enter Disposition</a>

Submit disposition of **Bill Kjorlien** negative vote. Click [here](#) to view negative.

<input type="radio"/>	<b>FAIL - (Item failed percent affirmative requirement)</b>
<input type="radio"/>	<b>REMOVED FOR REBALLOT ( Item removed from ballot by TC and SC - Attach next ballot file required)</b> <input type="button" value="Choose File"/> No file chosen
<input type="radio"/>	<b>PERSUASIVE - (Any part of the negative vote was found persuasive; Item removed from ballot)</b>
<input type="radio"/>	<b>WITHDRAWN (Entire negative vote was withdrawn without editorial changes)</b>
<input type="radio"/>	<b>WITHDRAWN WITH EDITORIAL CHANGES (Entire negative vote was withdrawn with editorial changes)</b> Clearly distinguish editorial changes from the ballot item using "track changes" or provide in a separate list format (attach below). Please do not provide a clean copy of the document. Submission may be made in separate document. <input type="button" value="Choose File"/> No file chosen
<input type="radio"/>	<b>NOT PERSUASIVE (Entire negative vote was found not persuasive or there is a combination of not persuasive and not related or withdrawn dispositions)</b>
<input type="radio"/>	<b>NOT RELATED (Entire negative vote was found not related or there is a combination of not related and withdrawn dispositions)</b>

NON-OFFICIAL VOTING MEMBER: # INDICATES SUB

COMMENTS:

New! [Alex Pfaff](#)



# Ballots

## Committee D30 on Composite Materials

[Ballots](#)
[Rosters](#)
[Meetings & Symposia](#)
[Minutes & Agendas](#)
[Committee Documents](#)
[Standards Tracking](#)

## Committee E20 on Temperature Measurement

[Ballots](#)
[Rosters](#)
[Meetings & Symposia](#)
[Minutes & Agendas](#)
[Committee Documents](#)
[Standards Tracking](#)

## Committee E27 on Hazard Potential of Chemicals

[Ballots](#)
[Rosters](#)
[Meetings & Symposia](#)
[Minutes & Agendas](#)
[Committee Documents](#)
[Standards Tracking](#)

## Committee E20 Ballots

[ALL BALLOTS](#)[VIEW CLOSED BALLOTS/CLOSING REPORTS](#)[VIEW BALLOT QUEUE](#)

You are an Officer or Technical Contact of the committee and/or subcommittees listed under the 'Ballot Queue' column, below. To access a listing of items that have been submitted for the next ballot, click on the ballot link.

Ballot Queue	Committee Description
<a href="#">E20</a>	Temperature Measurement
<a href="#">E20.07</a>	Fundamentals In Thermometry

You are a member of the committee and/or subcommittees listed under the 'Ballot' column, below. To access a complete list of all open ballots, click on 'All Ballots', above.

**To Vote:** Select a ballot below. You can review the items within it and select options to approve, disapprove or abstain. [Click here](#) for information on saving, reviewing and submitting votes, as well as for reviewing closed ballots and the input received on them.

Ballot item documents are not ASTM standards, and shall not be reproduced or recirculated in whole or in part without written authorization from ASTM. [Review ASTM's Working Document Caveat Here.](#)

Ballot	Issue Date	Closing Date	Committee Description	Status
<a href="#">E20 (24-01)</a>	Feb 02, 2024	Mar 04, 2024	Temperature Measurement	<b>Not submitted</b>



# Ballot Queue

Ballot Queue	Committee Description
<a href="#">E20</a>	Temperature Measurement
<a href="#">E20.07</a>	Fundamentals In Thermometry

## MAIN COMMITTEE BALLOT QUEUE

Below is a list of items currently scheduled for the next ballot. Items sent directly to ASTM Staff may not be listed below. All items passing subcommittee ballot will automatically be added to the next main committee ballot but may not be listed. If you would like to make revisions to any of the items listed or submit additional items, please contact your staff manager or administrative assistant.

Sub No.	Concurrent Ballot Item	Request Removal
07	<a href="#">Revision E1502-16 Standard Guide for Use of Fixed-Point Cells for Reference Temperatures WK76156 (370K)</a> TECHNICAL CONTACT: Frank Liebmann <a href="mailto:frank.liebmann@flukecal.com">frank.liebmann@flukecal.com</a>	

## SUBCOMMITTEE BALLOT QUEUE

Below is a list of items currently scheduled for the next ballot. Items sent directly to ASTM Staff may not be listed below. If you would like to make revisions to any of the items listed or submit additional items, please contact your staff manager or administrative assistant.

Sub No.	Subcommittee Item	Request Removal
07	<a href="#">Revision E1502-16 Standard Guide for Use of Fixed-Point Cells for Reference Temperatures WK82603 (16K)</a> TECHNICAL CONTACT: Frank Liebmann <a href="mailto:frank.liebmann@flukecal.com">frank.liebmann@flukecal.com</a>	





# Rosters

## Committee D30 on Composite Materials

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## Committee E20 on Temperature Measurement

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## Committee E27 on Hazard Potential of Chemicals

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## My E20 Rosters

[View All E20 Rosters](#)

You are a member of the committee and subcommittees listed below. Click on the designation to view the members of that roster. To access a complete list of subcommittee rosters, click on the 'View All Rosters' link above.

Click on the designations below to view the appropriate roster.

- [E20 Temperature Measurement](#)
- [E20.02 Radiation Thermometry](#)
- [E20.03 Resistance Thermometers](#)
- [E20.05 Liquid-In-Glass Thermometers and Hydrometers](#)
- [E20.07 Fundamentals in Thermometry](#)
- [E20.09 Digital Contact Thermometers](#)
- [E20.11 Thermocouples - Calibration](#)
- [E20.12 Thermocouples - Specifications](#)
- [E20.13 Thermocouples - Materials and Accessories Specifications](#)
- [E20.14 Thermocouples - Testing](#)
- [E20.90 Executive](#)
- [E20.91 Editorial and Terminology](#)
- [E20.94 Publication](#)
- [E20.96 Temperature Measurement Techniques Open Forum Workshop/Formal Colloquium](#)



# Meetings and Symposia

## Committee D30 on Composite Materials

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## Committee E20 on Temperature Measurement

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## Committee E27 on Hazard Potential of Chemicals

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## Future Meetings for E20

**Title:** Temperature Measurement

**Dates:** Monday May 06, 2024 - Tuesday May 07, 2024

**Location:** Philadelphia Marriott Downtown, 1201 Market St, Philadelphia, Pennsylvania

**Event Name:** May 2024 Committee Week

**Title:** Temperature Measurement

**Dates:** Monday November 11, 2024 - Tuesday November 12, 2024

**Location:** Renaissance Orlando at Seaworld, 6677 Sea Harbor Dr, Orlando, Florida, United States of America

**Event Name:** November 2024 Committee Week

[Show All Future Meetings for E20](#)

## Future Symposia & Workshops for E20

There presently are no Symposia & Workshops available for E20



# Minutes & Agendas

## Committee D30 on Composite Materials

[Ballots](#)
[Rosters](#)
[Meetings & Symposia](#)
[Minutes & Agendas](#)
[Committee Documents](#)
[Standards Tracking](#)

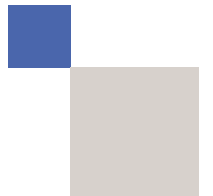
## Committee E20 on Temperature Measurement

[Ballots](#)
[Rosters](#)
[Meetings & Symposia](#)
[Minutes & Agendas](#)
[Committee Documents](#)
[Standards Tracking](#)

## Committee E27 on Hazard Potential of Chemicals

[Ballots](#)
[Rosters](#)
[Meetings & Symposia](#)
[Minutes & Agendas](#)
[Committee Documents](#)
[Standards Tracking](#)

Committee	Agendas	Minutes
E20 Temperature Measurement	<a href="#">May 08, 2024 New!</a> <a href="#">Nov 06, 2023</a>	<a href="#">Nov 06, 2023 New!</a> <a href="#">May 08, 2023</a>
E20.02 Radiation Thermometry	<a href="#">Nov 06, 2023</a> <a href="#">May 08, 2023</a>	<a href="#">May 08, 2023</a> <a href="#">Oct 31, 2022</a>
E20.03 Resistance Thermometers	<a href="#">Nov 06, 2023</a> <a href="#">May 08, 2023</a>	<a href="#">Nov 06, 2023 New!</a> <a href="#">May 08, 2023</a>
E20.05 Liquid-In-Glass Thermometers and Hydrometers	<a href="#">May 08, 2023</a> <a href="#">Oct 31, 2022</a>	<a href="#">Oct 31, 2022</a> <a href="#">Nov 04, 2019</a>





# Committee Documents

## Committee D30 on Composite Materials

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## Committee E20 on Temperature Measurement

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## Committee E27 on Hazard Potential of Chemicals

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## Committee Documents for E20

For additional information see [Key Documents and Forms](#)

- [Ballot Response Form](#)
- [E20 125th Anniversary Contest Study](#)
- [E20 Administrative Deadline Dates](#)
- [E20 Calibration Standards Editorial Guidelines](#)
- [E20 Committee Bylaws](#)
- [E20 May 2013 Colloquium PPT](#)
- [E20 Staff Report November 2023](#)
- [E20 Usage of Units](#)
- [E20 WebEx Links November 2023](#)
- [Exploring H2 Thermal Sensors for Turbines](#)



# Standards Tracking

## Committee D30 on Composite Materials

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## Committee E20 on Temperature Measurement

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## Committee E27 on Hazard Potential of Chemicals

<a href="#">Ballots</a>	<a href="#">Rosters</a>	<a href="#">Meetings &amp; Symposia</a>	<a href="#">Minutes &amp; Agendas</a>	<a href="#">Committee Documents</a>	<a href="#">Standards Tracking</a>
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## Standards Tracking for E20

Krista Robbins

Select the main committee or the subcommittee to view standards tracking. Subcommittees without related standards or work items are not shown here.

<a href="#">E20</a>	<a href="#">All Standards</a>
<a href="#">E20</a>	<a href="#">Overdue Standards</a>
<a href="#">E20.02</a>	<a href="#">Radiation Thermometry</a>
<a href="#">E20.03</a>	<a href="#">Resistance Thermometers</a>
<a href="#">E20.05</a>	<a href="#">Liquid-in-Glass Thermometers and Hydrometers</a>
<a href="#">E20.07</a>	<a href="#">Fundamentals in Thermometry</a>
<a href="#">E20.09</a>	<a href="#">Digital Contact Thermometers</a>
<a href="#">E20.11</a>	<a href="#">Thermocouples - Calibration</a>
<a href="#">E20.12</a>	<a href="#">Thermocouples - Specifications</a>
<a href="#">E20.13</a>	<a href="#">Thermocouples - Materials and Accessories Specifications</a>
<a href="#">E20.14</a>	<a href="#">Thermocouples - Testing</a>
<a href="#">E20.90</a>	<a href="#">Executive</a>
<a href="#">E20.91</a>	<a href="#">Editorial and Terminology</a>
<a href="#">E20.94</a>	<a href="#">Publication</a>



# Standards Tracking

## Standards Tracking for E20.02

Here are the standards in designation order. Click [here](#) to see them sorted by year date. Click [here](#) to see standards requiring review.

Print friendly

Export to Excel

**WK12345 \* Indicates This Work Item has a Collaboration Area. Work Items That Are Not Hyperlinked Are Reapprovals.**

### Active standards under the jurisdiction of E20.02

[E1256-17\(2022\)](#) Standard Test Methods for Radiation Thermometers (Single Waveband Type)

Status: Current

[E2758-22](#) Standard Guide for Selection and Use of Infrared Thermometers

Status: Current

- See [WK70501](#) (Technical Contact: [Frank Liebmann](#)) Status: Draft Under Development
- See [WK84650 \\*](#) (Technical Contact: [Frank Liebmann](#)) Status: Draft Under Development

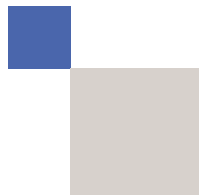
[E2847-21](#) Standard Test Method for Calibration and Accuracy Verification of Wideband Infrared Thermometers

Status: Current

- See [WK80332 \\*](#) (Technical Contact: [William Foran](#)) Status: Draft Under Development

### Proposed new standards under the jurisdiction of E20.02

**WK12345 \* Indicates This Work Item has a Collaboration Area. Work Items That Are Not Hyperlinked Are Reapprovals.**



# Review

- ✓ MyCommittees
- ✓ MyTools
- ✓ Ballot Item Submittal and Resolution
- ✓ Create MyAgenda
- ✓ Create MySchedule



# Questions







# Additional Classroom for Member Trainings

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- [New Member Orientation & Training](#)
- [Balloting & Handling Negative Votes](#)
- [WebEx Training](#)
- [Roster Maintenance](#)
- [Process of Developing & Revising a Standard](#)
- [Task Group Chair & Technical Contact Responsibilities](#)
- [Subcommittee Chair's Duties and Responsibilities](#)
- [Interlaboratory Studies Program](#)
- [Planning Symposia & Workshops](#)
- [Collaboration Area Training](#)



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